



Telephone 604-661-2800  
Toll Free 1-800-663-3051

You may be eligible for a discount on the basis of your claim-free insurance record before moving to British Columbia.

### TO QUALIFY

You must verify your claim-free record by obtaining "Claim History" letters from your previous insurance company(s). For each year of claim-free insurance immediately preceding the date you first obtained an Autoplan policy or British Columbia driver's licence, you may qualify for a 5% discount up to a maximum of 40% representing eight or more continuous claim-free years.

### TIME LIMIT

Claim History letters must be received within six months of the date you purchased the plate/policy listed on this application in order to receive a full refund.

### In order to be accepted, your claim history letter(s) must:

- List the principal operator named on your ICBC policy
- Be issued by the insurance company (not by a broker or agent)
- Be issued on insurance company letterhead
- Include complete contact information for the insurance company e.g. (phone, fax, mailing address)
- Indicate the issue date of the letter
- Include policy number(s)
- Provide exact dates of coverage e.g. (January 1, 2002 to January 1, 2010)
- Provide details of any claims for all persons listed on the letter (insurance company ratings are not acceptable) or state there were no liable or at fault claims
- Be written in English or fully translated by a certified translator & submitted with original claim history letter.
- Confirm record for up to eight (or more) years immediately preceding the start of your first Autoplan policy or British Columbia driver's licence.

### Company owned vehicles

Claim history letters for vehicles insured in a company name must be accompanied by the following documentation:

- If the applicant was an employee of the company: a letter from the employer indicating the dates the vehicle was assigned to the applicant and confirmation the vehicle was used for business and pleasure purposes.
- If the applicant was/is an owner of the company: a letter from a company representative or the applicant stating that he or she was an owner of the company and had use of the vehicle for business and personal use.

**Note:** the claim history letter must specifically name the applicant as a driver on the company policy.

## INSTRUCTIONS

### Request claim history letter

- Contact your previous insurance company(s) to request your claim history letter(s).
- Claim history letter(s) should be sent to you. Please do NOT ask your insurance company to send them directly to ICBC.
- Claim history letter(s) are required for each Registered Owner or for the Principal Operator (if different from the Registered Owner(s)).

### Once claim history letter is received

- Complete and sign the Application for Claim-Rated Scale Discount.
- Enclose your application fee (made payable to ICBC, \$20 for each B.C. plate/policy for which the discount is requested).
- The application fee is **non-refundable**.

IMPORTANT: We can only accept applications by mail. Please send your application to:

CRS Discount Applications - L132406,  
Insurance Corporation of British Columbia,  
151 West Esplanade, North Vancouver BC V7M 3H9

# APPLICATION FOR CLAIM-RATED SCALE DISCOUNT

APPLYING FOR DISCOUNT ON PLATE(S)

B.C. PLATE NUMBER	REGISTERED OWNER(S)	PRINCIPAL OPERATOR
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

CLAIM HISTORY LETTERS  
 Note: Please ensure all letters submitted are clear and legible. Illegible letters cannot be accepted.

INSURANCE COMPANY NAME	PROVIDED INSURANCE COVERAGE	
	FROM:	TO:

FORMER B.C. RESIDENT?

If you were previously a resident of B.C., please provide the following:  
 B.C. Driver's Licence Number \_\_\_\_\_ B.C. Plate Number \_\_\_\_\_  
 Dates you were residing previously in B.C.: \_\_\_\_\_ to \_\_\_\_\_  
 To receive your maximum CRS discount you must provide claim history letters for the entire period you were residing outside of B.C.

APPLICATION FEE(S)

<p><b>APPLICATION FEES ARE NON-REFUNDABLE. PLEASE DO NOT SEND CASH IN THE MAIL.</b></p> <p>We only accept payment by cheque, money order or bank draft <b>(made payable to ICBC)</b>.</p> <p>_____ B.C. plates listed above x \$20 each = \$ _____</p> <p>Method of Payment:   <input type="checkbox"/> Cheque   <input type="checkbox"/> Money Order   <input type="checkbox"/> Bank Draft</p>	<p>ICBC ONLY</p>
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REQUEST FOR DISCOUNT

I, the undersigned, declare that I have been claim-free for at least \_\_\_\_\_ years immediately preceding the purchase of the B.C. plate number(s) shown in the application, as proven by the attached Claim History letter(s).

**Under section 75 of the Insurance (Vehicle) Act, your claim is invalid if at any time you fail to provide complete and accurate information, violate a term or condition of your policy or commit fraud. This is a summary. For full information, see section 75 of the Insurance (Vehicle) Act.**

SIGNATURE OF REGISTERED OWNER(S) OR PRINCIPAL OPERATOR	DATE
SIGNATURE OF REGISTERED OWNER(S) OR PRINCIPAL OPERATOR	DATE

WHERE TO MAIL APPLICATION

Mail this application with letter(s) from previous insurance companies and application fees to:

CRS Discount Applications - L132406  
 Insurance Corporation of British Columbia  
 151 West Esplanade  
 North Vancouver BC V7M 3H9